

GroundRez – Virtually There

As from July 8th 2008 passengers that receive their itinerary/e-ticket receipt through Virtually There, are able to book ground transportation with GroundRez just by clicking the **Price Now** button.

Ground transportation is a valuable add-on service, an intuitive graphical tool and mainly targeted at the corporate traveler, who likes not having worrying about getting to/from the airport, waiting in cab lines, having to make sure he has enough cash for a ride or manually process receipts for reimbursement.

GroundRez is a third party vendor offering passengers ground transportation with certified vendors, servicing over 450 global destinations with limo services, sedans, taxis, black cars, and parking automatically through Virtually There.

How GroundRez works

- When your customer receives the itinerary/e-ticket receipt through Virtually There ground transportation will be offered.
- By clicking on the **Price Now** button, the GroundRez booking screen appears. Some information is being transferred from the VT itinerary. Complete the additional screens that will follow (Available Options, Review Selection, Confirmation screens)
- Once the booking is completed, confirmation emails are sent to the traveler. This email contains all of the ride details as well as a confirmation number and contact information for the vendor. A second confirmation email will be sent to the traveler 20-30 minutes before actual ride via the email address provided.
- Each vendor providing the transportation will charge the credit card as appropriate, after the ride is completed.
- If there is no content available travelers will receive a message after clicking the **Price Now** button that advises them 'there are no reservations available'.
- Changes and modifications can currently be made online within the tool through the 'booked' tab accessible in the upper part of the screen.
- Travelers will be responsible for contacting the vendor directly using the information provided to them in their confirmation in case of any problems. There will not be a Virtually There support number provided to the end traveler. Agencies may contact the Sabre support desk to be routed directly to GroundRez, the vendor providing the bookings.

For Travel Agencies

- You have also the ability to access the same content as travelers via a Regional Link in MySabre. Just on Travel Products, Regional Content and GroundRez regional link will appear.
- You have the opportunity to offer ground services before it is offered in VT. This way you can earn additional commissions (from preferred vendors integrated in GroundRez) and service fees.
- Ground transportation will not be merged back into the PNR, but will be available in Agency eServices via System Data Reports located under the Manager Toolbar button.
- If you wish to disable the ground transportation offering for your customers in Virtually There, you can update your TJR (agent must have a duty code 9 along with keywords SUBMGR and CREATE) using below entries:

Sign in with duty code 9 – **SI9** enter

Entry to turn Ground Transportation off: **W/TMG†OFF** enter

An example of GroundRez booking screens can be found on the next page.

GroundNetwork User Experience is Simple



LAURIES TRAVEL
PHONE: N-NNN-NNN-NNNN
THE BEST IN LEISURE TRAVEL FOR OVER 15 YEARS!
E-MAIL LAURIES TRAVEL

Ground Transportation

New | **Booked**

*Passenger Name: *=Required

*Confirmation E-mail 1:

Confirmation E-mail 2 (optional):

*Mobile Phone Number:

*Date & Time of Service:

*Service Type:

*Pick-up Location:

*Drop-off Location:

Search

Available Options

Please select one of the options below.

Legend: Company Preferred
 Green Vehicle
 Out of Policy

Option	Price	Company Preferred	Green Vehicle	Out of Policy
Taxi				
<input type="radio"/> 1800CabRide Taxi	\$35.00			
Sedan				
<input type="radio"/> ETG Standard Sedan	\$30.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="radio"/> ETG Standard Sedan Meet & Greet	\$35.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/> ETG Green Standard Sedan	\$40.00		<input checked="" type="checkbox"/>	
<input type="radio"/> Charge & Ride Premier Sedan	\$40.00		<input checked="" type="checkbox"/>	
<input type="radio"/> Towncar Inc Premier Sedan	\$45.00			<input checked="" type="checkbox"/>
Limo				
<input type="radio"/> Boston Coach Six passenger	\$60.00			
<input type="radio"/> Music Express Eight passenger	\$65.00			<input checked="" type="checkbox"/>
<input type="radio"/> Carey Limo Ten passenger	\$888.00			<input checked="" type="checkbox"/>

Modify Search **Continue**

Itinerary

JOHN Q T

Reservati

To: PARIS DE GAULLE, FRANCE (CDG)

Departure Terminal: TERMINAL 3

Review Selection

Please review this page before you click **Purchase**.

*=Required

Passenger:
Sarah Smith
888-000-9876

Confirmation Sent to:
ssmith@travelocity.com
asmith@travelocity.com

Pick up:
10/30/2006 at 8:00 AM
1234 Main Street
Boston, MA 10908
USA

Drop off:
Airport: BOS
Airline: British Midland Airways
Flight: 55555

Car Details:
Vendor: ETG
Phone: 888-555-1212
Type: Executive Sedan
Price: \$40.00

Note to Driver:

*Purpose of Ride:

*Charge To:

I understand that prices shown are an estimate based on hourly estimates given.

Back **Purchase**

Confirmation

[Print Page](#)

For changes or cancellations, please call the ground transportation vendor directly at the phone number displayed below.

Passenger:
Sarah Smith
888-000-9876

Confirmation Sent to:
ssmith@travelocity.com
asmith@travelocity.com

Pick up:
10/30/2006 at 8:00 AM
1234 Main Street
Boston, MA 10908
USA

Drop off:
Airport: BOS
Airline: British Midland Airways
Flight: 55555

Car Details:
Vendor: ETG
Phone: 888-555-1212
Type: Executive Sedan
Price: \$40.00
Car #: AB12
Conf #: ABC123

Trip Notes:
pick me up in front of building please

Payment Type:
Visa *7654

Home